

OFFICE OF
Town of New Glarus

MINUTES
TOWN OF NEW GLARUS
Plan Commission Meeting
Thursday February 26, 2015

ATTENDING: Keith Seward (arrived at 7:22 pm), John Ott, Bob Elkins, Dean Streiff, Reginald Reis, Craig Galhouse and Susan McCallum, Deputy Clerk

ALSO ATTENDING:

ABSENT: John Freitag

1. Call Meeting to Order: S. McCallum called the meeting to order at 7:12pm. J. Ott moved to appoint B. Elkins temporary chair, 2nd by D. Streiff. Motion carried.
2. Review Proof of Posting: Deputy Clerk Susan McCallum attested to proper posting.
3. Swear in Plan Commission Member, Craig Galhouse: S. McCallum swore in Craig Galhouse as a Plan Commission member whose term expires December 9, 2021.
4. Public Comments: None
5. Approve Minutes from November 25, 2014 and February 13, 2015 Sub-committee minutes: B. Elkins moved to approve the November 25, 2014 minutes, 2nd by J. Ott. B. Elkins relinquished the chair to K. Seward upon his arrival. C. Galhouse moved to approve the February 13, 2015 Sub-committee minutes, 2nd by B. Elkins. Motion carried.
6. Discuss and consider sub-committee recommended revisions to Ordinance 110 per WI Acts 74/272/280:
K. Seward asked for a decision on a process to approve; it was decided to go through page by page and approve with amendments for the whole document. During the review of changes, McCallum explained the colors of text and their meaning, etc. C. Galhouse began to explain the addition of the two new definitions. K. Seward also explained the two new definitions, no objections to them. Pages 4, 5, 6 and 7 changes were reviewed without objection. Appendix C was okay. It was decided to refer 110-12 A and A (1) language to the Town Board to make a determination as to whom the submission is directed, primary responsibility to Clerk or Deputy Clerk. 110-12 A1, A2 and C (6) no objections. J. Ott questioned what ten days means, business or calendar in 110-12 F (2)? K. Seward will ask Town Attorney for clarification. 110-15 A no objections. 110-20 B (1) and B (3) no objections. 110-22 C, change the previously approved language for the mailbox ordinance to the attorney's proposed language. J. Ott had a question regarding floodplain language on page 4 A5 in regards to the drainage district and would like an addition to notify the district of any development. It was decided to add #11 to 110-6 A, must notify drainage district see Appendix E. J. Ott moved to accept the revision with the items as reviewed for Town Board approval, 2nd C. Galhouse. Motion carried.
7. Discuss process for questions developed during Ordinance 110 review: It was decided that commission members would review these prior to next meeting for discussion.
8. Discuss growth planning process and pending revision of Comprehensive Plan: K. Seward informed the commission that there will be a March 24th meeting at 7:00pm at the Chalet Landhaus for input on plan revision.

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9. Set Next Meeting Date and Agenda: March 19 at 6:30pm. Discuss questions presented.

J. Ott moved to adjourn at 8:58 pm, 2nd by D. Streiff. Motion carried.